CITATION AND NOTICE

IN THE CIRCUIT COURT OF COOK COUNTY, IL; MUNICIPAL DISTRICT 2nd		☒ MISDEMEANOR: ☒ CLASS A ☐ CLASS B ☐ CLASS C ☐ FELONY
		RELEASED: ☐ ON-SCENE (1812) ☒ FROM DISTRICT/ POLICE STATION (1813)
PLAINTIFF'S NAME ☐ CITY/MUNICIPALITY/TOWNSHIP/VILLAGE ☒ PEOPLE OF THE STATE OF ILLINOIS v.	(1811)	RD/AGENCY SPECIFIC CASE NO. SAMPLE-0002

RECIPIENT/DEFENDANT NAME	ADDRESS (NO.-STREET) (CITY/STATE/ZIP)	SEX	RACE	BIRTH DATE MONTH	DAY	YEAR
Sample, John Q	100 Main Street, Anytown, Illinois 60000	M		01	01	1990

☒ DRIVER'S LICENSE NO. OR ☐ OTHER ID (TYPE AND NO.)	HOME/CELL PHONE:	COLOR EYES	COLOR HAIR	WEIGHT	HEIGHT
S000-0000-0000	555-555-0101	Brown	Brown	180	5'10"

The Complainant on oath states that the defendant then and there did violate:	CHAPTER	SECTION	OF THE ☐ MUNICIPAL CODE ☒ ILLINOIS COMPILED STATUTES ☐ OTHER
	720	5/16-25(a)(1)	

IR NO.	SID NO.	CB NO.	FBI NO.
0000001	IL0000001	00000001	000000AA0

OFFENSE COMMITTED: Retail Theft

ON MONTH	DAY	YEAR	TIME	AT	IN SAID MUNICIPALITY
11	14	2026	4:20 PM M	Anytown Hardware, 300 Oak Street, Anytown, Illinois	COOK COUNTY, ILLINOIS

COMPLAINANT	STAR NO.	UNIT/AGENCY
Ofc. Pat Example #1234	1234	Anytown PD

FAILURE TO APPEAR IN COURT MAY RESULT IN ARREST.

COURT APPEARANCE: ☒ IN PERSON ☐ ZOOM

YOU MUST APPEAR IN COURT ON MONTH	DAY	YEAR	TIME
12	09	2026	9:00 AM M

COURT BRANCH/ROOM: Branch 2

ADDRESS: 5600 Old Orchard Rd., Skokie, IL 60077

OFFICER'S SIGNATURE

I ACKNOWLEDGE RECEIPT OF THIS NOTICE. DEFENDANT'S SIGNATURE

VIRTUAL INFORMATION

COMPLAINT NOTICE

----------Tear Here if issuing a different citation for any criminal offense----------

IN THE CIRCUIT COURT OF COOK COUNTY, ILLINOIS
NON-DISCRETIONARY PRETRIAL RELEASE CONDITIONS

Date: November 14th, 2026 **Citation No.** _____

Defendant Name (Last): Sample **(First):** John **(Initial):** Q

Address: 100 Main Street **Apt. No.** _____ **City:** Anytown, Illinois 60000

Defendant Preferred Method of Communication:

- ☒ Email: jqsample@example.com
- ☐ Text: _____
- ☐ Phone call: _____
- Other: _____

Would you like to be enrolled in the automated court reminder system?

☒ Send court reminders by:

- ☒ Text ☐ Phone Call

Phone number: 555-555-0101

☐ I do not wish to be enrolled in the automated court reminder system.

Required Standard Pretrial Release Conditions for <u>All</u> Charges:

725 ILCS 5/110-10(a)

- ☒ Appear in court to answer the charge as ordered until discharged or final order of the court
- ☒ Submit to the orders and process of the court
- ☒ Not violate any criminal statute of any jurisdiction

725 ILCS 5/110-12

- ☒ File written notice with the clerk of the court of any change in address within 24 hours after such change or, if charged with a forcible felony, within 24 hours prior to such change.

VIOLATION OF THE CONDITIONS OF PRETRIAL RELEASE MAY RESULT IN A FINE, ARREST OR JAIL.

I acknowledge receipt of this notice.

Defendant's Signature: _____